

# **The Hoosier Management Information System (HMIS) Frequently Asked Questions about the Transition to IHCDA (Indiana Housing and Community Development Authority)**

## **1. Why did IHCDA take over the HMIS system?**

For the last six years the Indiana Coalition on Housing and Homeless Issues (ICHHI) was the lead agency in charge of implementing the HMIS system for the Balance of State of Indiana. In late 2008 we learned that funders who had previously supported our work and provided matching funds for the HUD HMIS grant would no longer be able to provide that support. In order to assure there would be no interruption of services, ICHHI made the painful decision to notify HUD that it would be necessary to transition the HMIS grant to a new Lead Agency, IHCDA.

## **2. What does my agency need to do to continue using HMIS?**

The Executive Director at each agency will need to sign and return the HMIS Transition Form which transfers governance of the agency agreement and user licenses from ICHHI to IHCDA. This form can be found at [www.indianahousing.org](http://www.indianahousing.org) under the HMIS menu. The Transition Form should be faxed to ICHHI at 317-361-4859 and to IHCDA (Attn Rodney Stockment) at 317-232-7778.

## **3. What will change about HMIS?**

Our hope is that users of HMIS will experience no immediate changes in the functionality of the system. The one change that users need to be aware of is how to access HMIS. The login page has changed to <https://inhmis.footholdtechnology.com/>. For instructions on how to bookmark this new address, please visit [www.indianahousing.org](http://www.indianahousing.org). After the initial transition, IHCDA will be seeking user input on how HMIS can be improved to meet the needs of all service providers.

## **4. What will happen to my client records?**

All client records are secure and the information will not be affected by the transition.

## **5. How will our user licenses and fees be affected by the transition?**

All current HMIS user licenses will be honored by IHCDA upon completion of the Transition Form (see question #2). All user license fees paid to ICHHI will also be honored. IHCDA will assume responsibility for billing new users and sending renewal bills.

## **6. Will staff be attending COC meetings?**

Yes, staff from the HMIS team and from IHCDA will periodically attend Regional Continuum of Care (COC) Meetings. In addition COC's will be provided with quarterly reports on HMIS Participation and Data Quality. We are planning on visiting all the Continuums by early summer to talk about HMIS and gather feedback.

**7. When are trainings going to be offered?**

A schedule of HMIS trainings will be posted on [www.indianahousing.org](http://www.indianahousing.org) by the end of March. Trainings will be conducted regionally throughout the state and online via webinars. New user trainings will be offered several times a month, and advanced trainings will be offered periodically. If you are interested in scheduling or attending a training, please contact Suzy Grenough or Kelly Pickell.

**8. Who do we contact with questions?**

For any questions about HMIS, contact Suzy Grenough or Kelly Pickell. Kirk Wheeler is the Project Manager and is responsible for the management of HMIS. Technical or user questions about HMIS should be reported through the “Help Desk” found in the Help Menu in HMIS.

HMIS Staff contact information:

Suzy Grenough - [SGrenough@ihcda.in.gov](mailto:SGrenough@ihcda.in.gov) - 317-730-2883

Kelly Pickell - [KPickell@ihcda.in.gov](mailto:KPickell@ihcda.in.gov) - 317-709-6447

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